



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SHRI P.K. CHAUDHARI MAHILA ARTS COLLEGE, GANDHINAGAR
Name of the head of the Institution		Dr.M.M. Chaudhari
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		079-23232097
Mobile no.		9409679327
Registered Email		pkchaudhari1994@gmail.com
Alternate Email		bharatsinghrao1966@gmail.com
Address		Shri P.K.Chaudhari Mahila Arts college, Opp. Central S.T. Depot,Gandhinagar Sector-7, Gandhinagar. PIN -382007
City/Town		Gandhinagar
State/UT		Gujarat

Pincode	382007																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Women																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Asso. Prof. Bharatsingh P. Rao																								
Phone no/Alternate Phone no.	07923232097																								
Mobile no.	9426592951																								
Registered Email	bharatsinghrao1966@gmail.com																								
Alternate Email	mmc1667@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://pkcmacollege.com/home/igac_report																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes, whether it is uploaded in the institutional website: Weblink :	http://pkcmacollege.com/Departments/academic_cal																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.71</td> <td>2012</td> <td>15-Sep-2007</td> <td>14-Sep-2012</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.03</td> <td>2019</td> <td>15-Sep-2012</td> <td>14-Sep-2017</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.71	2012	15-Sep-2007	14-Sep-2012	2	B	2.03	2019	15-Sep-2012	14-Sep-2017
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	2.71	2012	15-Sep-2007	14-Sep-2012																				
2	B	2.03	2019	15-Sep-2012	14-Sep-2017																				
6. Date of Establishment of IQAC	15-Sep-2012																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
ICT enabled Classrooms	16-Jul-2018 52	789
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
KCG	Saptadhara	KCG	2018 195	20000
KCG	UDISHA	KCG	2018 165	20000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? 11 Days FDP for basic computer skill development for academic and admin staff. (06/08/2018 to 16/08/2018) ? Collaborated academically with the neighbouring institutions, 3 teachers and and 19 students went to Samarpan Arts and Commerce College, Gandhinagar for Students Development Programme (Vidyarthi Sajjata Shibir). ? Five days workshop on training of dramaturgy skills for the students of literature (06th Aug 2018 to 10th Aug 2018). ? Organised a counselling seminar on prevention of suicide by the mentoring cell on 10th Sept 2018 in collaboration with Jivan Astha Helpline a philanthropic initiative of Suraksha Setu by Gujarat Police on World Suicide Prevention Day. ? A practical hands on training for presentation before the NAAC Peer Team by experts Dr. Naresh Chaudhari Asso.Prof Govt. Arts college, Amirgarh, Dist. Banaskantha on 14th Feb 2019 and Dr. Shubha

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize an FDP for basic computer skill development of the teachers and the admin staff	An FDP organized between Sixth Aug and Sixteenth Aug.
To augment the students' active participation in the process of learning to help them in the manifestation of their latent potential.	Went to Samarpan Arts and Commerce College, Gandhinagar for participation in the Students Development Programme on Fourteenth Sept. with our students
To organize co-curricular and extra-curricular programmes for the students' all-round development.	A five days workshop on training of dramaturgy was conducted in August.
Some counselling programmes to be organized by the mentoring cell of the college.	A counselling seminar on prevention of suicide organized on tenth Sept in collaboration with Jivan Astha Helpline an initiative of Suraksha Setu of Gujarat Police.
Lectures/training to be conducted for NAAC process guidance.	Two practical hands on training conducted in the month of February.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
The College Management	02-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

26-Mar-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

22-Jan-2019

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Our institution has partial MIS. The whole process of admission is online, and transparent. The software used for the same is First Computer since 2001 A.D. Moreover, though the admission procedure is centralized by the University the data of admission or even of current students, Transfer Certificate, N.O.C. to be issued to the students, attempt certificates or Bonafide certificates is generated through it. Mark sheets are also prepared in the same, so that in case of any need of reference in future regarding result it can be easily traced. The record of Internal examination like the Examination schedule, the record of the students appeared in the exam or absentees is also there in the system. CCTV surveillance system is installed on the whole campus as well as in all the blocks of all the buildings for the safety and security of all. Ours being the educational institution exclusively for girl students its very much imperative to make necessary security arrangements for them which is our prime concern as a gender sensitive institution.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum development isn't in the purview of the College; the affiliating University forms it, and it is to be followed by the constituent colleges. However, curriculum dispensation is the job of the Institution. Our college stands at the unique crossroads of being located in an urban area, but caters to students from the rural areas. Hence, our task of curriculum dispensation has to be such that it balances the local environment for the students hailing from that background as well as the global contemporary scenario. Each department meticulously plans the dispensation of the curriculum. It is planned in three stages - basic understanding of the topic on hand, interactive sessions consisting of debates, quiz and discussions, and finally a short question & answer round. In the second stage, use of technology like PPT presentations, showing of films, taking students to field trips, inviting experts to talk on the said topic and at times even small MCQ exams are conducted. The planning for it is done in each semester at the beginning; and a documented planning is submitted to the Principal. In house department meetings

are held to ensure that no aspect of the curriculum is left untouched. Infrastructural support is listed and in case of a lacuna, it is immediately taken care of. The Institution has been forming its Academic Calendar for almost a decade now. This calendar is prepared at the beginning of the Academic year. Each department gives its inputs and list of experts to be invited, details of relevant films to be shown and visits to be planned which are all incorporated in the Academic Calendar. Tentative dates for exams, question paper patterns, and faculty wise teaching of the topics are all assimilated in the calendar. Due emphasis is laid on the revision of the important points of every Unit of the prescribed syllabus. Students are encouraged to ask questions, clear their doubts. Curriculum dispensation is not kept limited only to teaching of the syllabic material; it also encompasses social service, service to the nation, sports, co-curricular activities and cultural activities as well. And at end of the semester internal test is held. Moreover, the students are encouraged to participate in NSS, Sports, and other co-curricular activities for their all-round development and for bringing out their latent potential. For the same, notices are circulated well in advance; and the Faculty members too orient the students to participate actively. In the Youth Festival organized by the affiliating University, the college participates in nearly 10-12 events. Over the years, our students have won a number of prizes. Thus, the objective of the College is to encourage the students to develop their overall personality, and to prepare themselves to meet with the challenges of life and also to enable them to learn organizing skills through their participation in NSS, Sports and Cultural activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
CERTIFICATE COURSE IN FOOD PRESERVATION		03/09/2018	6	Students can become economically self-reliant by self-employment by making pickle, jelly, jam, marmalade, syrup and tomato catchup, squash	To develop the skill of saving the food from becoming stale and the skill of food preservation
CERTIFICATE COURSE IN Dramaturgy		06/08/2018	6	Employability as students can choose the professional career of acting in drama	To develop the skill of dramaturgy
CERTIFICATE COURSES IN FUNCTIONAL ENGLISH		01/08/2018	61	Employability as students become proficient in English and can be	LSRW Skills for language

eligible for a good job as English is an International language, Moreover they can become self employed if they choose the career of a guide in tourist places and at archeological sites

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Core Course SEM. V C.C. 306	15/06/2018
BA	Core Course SEM. V C.C. 316	19/11/2018
BA	General English B.A. SEM.III	15/06/2018
BA	General English B.A. SEM.IV	19/11/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	300	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Foundation course 101 - Aadikavya Ramayana	12/06/2018	381
Foundation course 111 - Environmental Science	19/11/2018	381
Soft Skill - 101 The History of Ahmedabad	12/06/2018	381
Soft Skill - 111 Travel	19/11/2018	381

and Tourism

[View File](#)

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is crucial for the improvement in academic and administrative quality of the college. Hence it is taken earnestly by the institution and the responses are taken into consideration to implement the suggestions of the various stakeholders. Feedback is taken every year by the college from the students since 2011. But previously it was taken manually. Then the statistical analysis is made by the institution. According to the analysis the Principal instructs the faculty members and the administrative staff to take into consideration the responses of the students as well as various stakeholders and to implement the needed amendments. The feedback of the current students, alumni, parents/guardians is taken. The feedback contains two things i.e. the feedback about the faculty members and general feedback about the college like their experience with the administrative staff and infrastructural facilities. The feedback about the faculty members contains (1) teacher's punctuality in the class (2) teacher's ability to communicate with students (3) teacher's encouragement to students (4) teacher's approach to students (5) teacher's ability to generate interest of students (6) teacher's ability to relate the topic with the current issues in the contemporary perspective (7) teacher's availability for consultation (8) teacher's domain knowledge (9) teacher's sincerity and commitment (10) teacher's overall evaluation. The general feedback from parents/guardians contains (1) Principal's approach towards students (2) overall teaching quality (3) library facility (4) administrative staff (5) basic physical facilities. The feedback helps the principal and the management make changes in the strategy of improvement in the overall quality of the college.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Home Science	120	69	69

BA	Gujarati	240	226	226
BA	English	120	86	86
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	859	167	7	0	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	13	37	3	1	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentoring Cell which has been working for a last few years helps the students without any sort of discrimination in overcoming the impediments in expressing their problems whether they are personal, physical or social. In the same way they are extended moral support if they are hesitant in expressing freely their thoughts regarding any such problems. Moreover the students can see the members of the Cell in person every Thursday between 10.30 A.M. and 11.30 A.M. in the Language Lab and express and share their problems. Every year Thalassaemia test is conducted for the First Year students and those students who are detected Thalassaemia minor are instructed to come again with their parents/guardians on a scheduled day and expert medical counselling is given to them. The members of the cell counsel the confounded students and also consult the parents or guardians in case it is so required and try to find out a solution of the students' problem. This yields positive outcome. In addition to becoming helpful in solving individual problems the members of the mentoring cell also motivate those students who are below average in study, in arousing their interest in study, in recommending them the proper reference books, in providing them career guidance, in making them aware for seeking legal help when required. In case the parents or guardians of any students are of orthodox bent of mind the members also see such parents or guardians personally and try to persuade them to strike a balance between conventionality and modernity. The members also make them realize the significance of the role of parents and the inevitability of familial support especially to the girls for their growth and safety. They are also acquainted with the importance of education in moulding one's life and especially of girls and their role in the modern society. The needy students are also provided financial assistance without any sort of discrimination like faith, caste or creed. The purpose of this cell is to create a sense of trust in the minds of especially such students who hail from the underprivileged class of the society and to help them become good citizens. And the lectures and counselling sessions of psychiatrists, paralegal advisors and gynaecologists are arranged from time to time by the cell. The students are also allowed to ask questions in such sessions to find out a solution to their problems. In some exceptional special cases the students are provided help at their own place and helped under the direct supervision of the principal. And this being the initial stage of the cell the members of the cell are endeavoring to find out still better means of redressing the problems and to try to be more helpful to the needy students in the utmost possible way so as to serve the purpose of the cell in the letter and spirit.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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859	13	1:66
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2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	13	2	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	011	6	27/03/2019	13/05/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the formal system of evaluation, the College has formed an Exam Committee which takes care of the Evaluation system. The students are informed about the Internal Exams at least a month in advance. A notice for the same is circulated and faculty members convey the same orally too in their respective classes. The teaching staff is told in advance about the date of submitting the checked answer sheets. In addition to holding the regular internal test in the conventional method the students are evaluated by some other informal methods also continuously during the academic year. These methods are like group discussion, oral test, unit test and open book exam. Because of these methods, students are encouraged to interact properly and are also constantly eager to manifest better and better performance. Moreover they keep revising the taught topics with a view to improve their performance continuously in all the kinds of tests. And informal tests like group discussion instil confidence in the students and they develop better expression skills. And the method of revision after a week or ten days is in the interest of the students as they can remember all the points of a particular unit merely by their regular attendance and attentiveness. It also helps create healthy atmosphere of competition for learning in an informal manner. Faculty members also guide the students to write assignments and give class presentations as part of their syllabic course. From content of the assignments/presentations to the varied aspects of soft skill associated with them, the students are given training for both. Faculty members also obtain question papers of the previous years' exams from the University website and discuss them with the students, so that for the final University evaluation the students are well prepared. Its apparent that a student must be continuously evaluated so that she is well prepared in the said subject. Hence, an attempt is made to improve the evaluation system thus enabling the students

to grasp the matter completely.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared every year by the college. The list of the programmes to be organized during the whole year from time to time is displayed with dates. These programmes are academic, cultural, of sports and the programmes of the celebrations of various days. The purpose of preparing this list in advance is to apprise the students of the programmes to be organized during the year so as to enable them to prepare themselves for active participation in them well in advance. In the same way the faculties also prepare the calendar of the curriculum to be taught, of holding the examinations and the programmes of the various committees, in their charge. The new admission procedure is almost over by June,15 usually in the college and all the classes commence regularly soon after that. Then, the programme for welcoming the freshers is organized. Then the Registrations for N.S.S. are done. The programme of the celebration of the establishment of Gandhinagar city is organized and the Teachers' Day is also celebrated on Sept. 5. Every year some special programmes like the celebration of various days, the Annual Talent Day- which provides the students a very good platform to display their talent- in which in addition to presentation of cultural programmes by the students the programme of felicitation of the bright students - rankers in the exams- with special achievements like first rank in the college or in the hostel group of their class, champions in various sports at the state or national level or international level is also organized and such students are felicitated with prizes and certificates. Some additional programmes like awareness regarding self-defence, observance of traffic rules for safety and the celebration of Navaratri are also organized which are not mentioned in the list prepared in advance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://pkcmacollege.com/po_pso_co

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
011	BA	English	47	46	97.82
011	BA	Gujarati	125	116	88.42
011	BA	Home Science	30	26	84.61

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://pkcmacollege.com/students/feedback>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	000000	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Home Science	2	5.98
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	2
Sanskrit	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	0	2	13
Presented papers	1	3	0	1
Resource persons	0	0	0	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation (10/08/2018)	NSS unit of the College.	13	100
National Flag Day Collection for Visually Impaired (14/09/2018)	NSS unit of the College.	1	60
NSS Volunteers Service in the Khel Maha Kumbh Students of the Visually Impaired (30/12/2018)	School for the Blind, Gandhinagar.	1	12
Voting Awareness Programme on Naaational Voters Day (Poster Making Competition on 25/01/2019)	NSS unit of the College.	2	110
108 Surya Namashkar by 1008 Youth at Modhera Sun temple (26/01/2019)	Vivekanand Kendra Knyakumari	1	18

27/01/2019)			
NSS Special Activities Annual Camp for a week from 16/01/2019 to 22/01/2019	Bapupura Gram Panchayat	1	50
Blood Donation Camp	Blood Bank Manasa and Bapupura Gram Panchayat	1	50
Aids Awareness	Bharat Vikas Parishad, Gandhinagar	1	55
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Bharat Vikas Parishad, Gandhinagar.	Rout Cleanliness post Jaggannath Rath Yatra at Gandhinagar.	1	90
Swachh Bharat Abhiyan	N.S.S. Department, GU Sponsored by Min. of Youth Affairs Sports, Govt. of India, and NSS Regional Directorate, Ahd.	Cleanliness Drive on 9/3/2019	1	17
Aids Awareness	Bharat Vikas Parishad, Gandhinagar.	Deaddiction and Awareness about Aids and Cleanliness	1	55
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	00000	Nil	0000
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Sanskriti Sanstha, Gandhinagar	05/07/2018	For Organizing workshops, academic seminars or cultural programmes for the all round development of the students. CERTIFICATE COURSE IN Dramaturgy - To develop the skill of dramaturgy	205
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	1013897

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL2.0	Fully	2.0.0.12	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2763	275223	154	19339	2917	294562

Reference Books	2091	475223	67	12882	2158	488105
Others (specify)	3720	375223	0	0	3720	375223
e-Books	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	1	0	1	0	2	0
CD & Video	230	9000	20	907	250	9907
Journals	11	8905	0	0	11	8905
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	38	25	1	0	0	8	5	50	0
Added	0	0	0	0	0	0	0	0	0
Total	38	25	1	0	0	8	5	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
You Tube Channel	https://www.youtube.com/channel/UCnVdKrcKugSfYJxmjsNylhO/videos?view_as=subscriber

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
150000	146790	850000	867107

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The area of campus is 4.45 acres. From a single college offering a degree in Humanities, the Management body now has degree colleges for commerce, education, computer applications, and also the Masters Programmes in Management and Computer Applications. The policy is to keep the whole campus including buildings, canteen, the ground and the stage keep absolutely neat and clean. The policy is as under: In the beginning of the financial year, the management decides to undertake various projects for maintenance of the physical facilities of the campus. For the maintenance of physical facilities the Hon. Management of the institution had allocated a budget of Rs. 10,00000/- for the financial year 2018-19. Hence an expenditure of Rs. 10,13897/- was incurred for converting three present classrooms into ICT enabled ones and also for the new construction of some additional washrooms, renovation of the existing washrooms, for purchasing a new water-cooler, and sports equipments. (1) Security Any Institution providing education to girls, should pay utmost attention to their safety and security. For that our management has initiated an installation of CCTV surveillance system in buildings, playground, corridors, and the campus. Security personnel are present round the clock, 365 days. The guards do not allow entry without I-cards to anyone, nor do they allow the boarders to leave the campus without authorization. (2) Physical facilities The College building has large airy classrooms, adequate tube-lights, fans, comfortable benches and desks. Students' washrooms are constructed on every floor. An RO water plant has been installed. The Administration section is large so that students can queue up for filling forms etc. For the differently abled students, all the buildings are fitted with a ramp for easy access to the upper floors. (3) Academic and other facilities The students are encouraged to take utmost advantage of the academic and other facilities such as DELL computer lab, the StationE language lab, Library, reading room, room for cultural activities, playground for various sports activities, Home Science Laboratory and classrooms. The computers are maintained through an annual maintenance contract the Library is constantly upgraded with new books, magazines and newspapers. The laboratory for the Home Science department has the necessary equipments. These equipments are frequently upgraded. (4) Support facilities Support facilities in the campus are a hostel, a mess and a canteen. The hostel has 40 rooms for the College girls. The hostel building is equipped with LED bulbs the solar water heating system installed by the Trust provides hot water to hostel and the Mess. The hostel is cleaned twice every day. Two rectors are appointed by the Trust in the hostel. The canteen offers subsidized food to students. The canteen offers fresh and hygienic food with high quality ingredients and cleanliness. (5) Cleanliness The policy of the Management body regarding cleanliness is very clear. Disposing off the litter except in the dustbins is strictly prohibited. Dustbins are placed at proper places in the building. The campus is cleaned every day the buildings are swept and mopped every day.

http://pkcmacollege.com/aqar_submission_doc

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Kanya Shikshan Shahay	151	377500
Financial Support from Other Sources			

a) National	Govt. Scholarships	648	2456772
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Dropbox	27/07/2018	70	Sanskrit Department
CERTIFICATE COURSE IN FOOD PRESERVATION	03/09/2018	45	Home Science Department
Yoga and Meditation	21/06/2018	200	Lakulesh University
Language Lab	30/09/2018	60	Sub. Exp. Mr. Uddhav Padh
Mentoring	10/09/2018	290	Gujarat Police
Vibhuti Yog	10/01/2019	300	Sanskrit Department and Dr. Yoginiben H Vyas
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Gujarati Grammar and Writing Skill Development by Swayam	90	90	2	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

J. M. Chaudhari School	25	2	Employment Office, Mega Placement Cell, Gandhinagar Govt. Science College	73	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	57	Gujarati M.A.	Gujarati B.A.	SHRI P.K. CHAUDHARI MAHILA ARTS COLLEGE	Gujarati M.A.
2018	39	English M.A.	English B.A.	SHRI P.K. CHAUDHARI MAHILA ARTS COLLEGE	English M.A.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabbadi Tournament	Inter-Class	36
Kala Mahakumbh - Singing Competition	District-Level	120
Vartayan - Unpublished Short Stories reading by New Writers	Institutional	40
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Kyorugi Poomsae	International	1	0	1549	Chaudhary
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the rules and guideline of Gujarat University the affiliated colleges of the University have to form the Student Representative Council. This council is formed on the base of the merit of the students in Uni. Examinations. The Third year student who is the highest scorer in the University examination of Second year at college level is selected as the General Secretary (G. S.) of the college. According to their interest the subsequent rankers are nominated as Class Representatives according to their merit and they function as various committee coordinators of the various committees like that of Library and Sports, and also render service as Cultural Secretary or Treasurer. Whenever some programme is to be organized the C.R. serves as a coordinator among the students and the concerned faculties and contribute their level best in making the programmes successful. The teachers also assign some tasks to the students and in this way they learn to take initiative in life and make growth. This, certainly, helps the students in grooming their personality and in bringing out their latent potential. Their training and guidance based on their expertise as well as experience helps the students mould their career. The aim of the committees is to give liberty to the students to perform their best according to their interest and to instil self confidence in the students. The students also help their peer groups in various programs and as a result the institute and society get healthy youth. These Council Representatives also become helpful to the slow learners or the differently abled students whenever they are in need of any kind. Since the nomination of the G.S. is done on the basis of merit no election is held and the ambience of the institution remains quite harmonious as elections create an atmosphere of unhealthy and unscrupulous practises which result into long lasting enmity among the students sometimes resulting into hazardous consequences.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

168

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting date - 3 June 2018.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In an academic Institution, the end-user is of course the student. All the policy decisions, and Management systems should be in place to facilitate the students. Management and the Principal do interact with the students from time to time, but most of all, it is the Faculty members who are in direct contact with the students on a daily basis. The Counselling Cell, CWDC, the Mentoring Cell and the various committees formed at the College, constantly take feedback from the students regarding the education being offered, their specific social-

economic condition, financial situation, difficulties, if any, in obtaining further education and a host of other issues. The Management reviews these feedback sessions with the Principal and the Faculty members in the monthly meetings. In a series of meetings, a particular case that came up was that of the students finding it difficult to convince their parents/guardians to send them to some other College or University to pursue the Masters' Degree. The amicable environment of the College, the safe and secure campus premises, and the degree of comfort enjoyed with the Faculty members are factors that made the students wish to continue with the M.A. Programme within the College. Infrastructural facilities, like the Library, the large airy classes, and neat and clean campus aid better learning experience. Keeping this view in mind the Management took a major decision to start with the PG centre in the College. In the year 2012, the permission for P.G Centre was sought and given for the subjects of English and Gujarati. It was decided to fund the P.G. Centre till the time the Government released the grants. Since 2012, the P.G. Centre has been successfully offering Masters Programme. This is one example of participative management. Another important feedback that was collected and conveyed to the Members of the Trust, was about the financial implications of studying in a hostel and paying fees for the same. Since most of the girls in the hostel are from rural areas and from economically deprived backgrounds, it was indeed a challenge for them to continue to study while staying in the hostel. When this feedback reached the Management, it was collectively decided to give a further subsidy to the students of the College staying in the hostel. For the same, each students of the College staying in the hostel was given a financial aid of Rs.2500/-. The hostel staff - rector and the floor managers - were the first ones to report about the financial trouble the students were facing. The Management of the College took a serious note of such a feedback and then offered the said financial aid. The aid has really facilitated the students and they can now pursue their higher education with a peaceful mind.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	During the Placement fairs organized by KCG once in a year mostly around February our faculties visit various industrial units or corporate offices to persuade the H.R. Head to participate in the fair and to hold interviews of our Final Year students for recruitment in their offices for the vacant positions. And we provide them the list of our Final Year students with their Resume to take into consideration for future requirement of human resource.
Curriculum Development	Our task of curriculum dispensation is to strike a balance between the local environment of some of our students with that background and the global contemporary scenario. Each department plans the effective dispensation of the curriculum in three stages- basic

understanding of the topic on hand, interactive sessions and finally a short question and answer round. In the second stage, use of technology like PPT presentations, showing of films, taking students to field trips if required, inviting experts to talk on the said topic. The documented planning done in each semester at the beginning is submitted to the Principal.

Teaching and Learning

Teaching any subject or topic should ideally be done keeping the grasping level and interest of the of the learners in mind. Hence the faculties try to know the level of the students in the new class and students are encouraged to ask questions, clear their doubts. Curriculum dispensation is not kept limited only to teaching of the syllabic material it also encompasses social service, service to the nation, sports, co-curricular activities and cultural activities. Emphasis is also laid on adopting the interactive method to enable the students to reflect the topic from all the aspects and respond instantly.

Examination and Evaluation

In addition to holding the regular internal test in the conventional method the students are evaluated by some other informal methods also continuously during the academic year. These methods are like group discussion, oral test, and unit test. Because of these methods, students are encouraged to interact properly and are also constantly eager to manifest better and better performance. Moreover they keep revising the taught topics with a view to improve their performance continuously in all the kinds of tests. And informal tests like group discussion instil confidence in the students and they develop better expression skills.

Research and Development

Teachers are encouraged to participate in seminars and workshops and present papers and to get their research papers published in UGC CARE list journals in their respective disciplines. They are also encouraged to write either books based on the co-curricular topics or relevant to their Research area. And those teachers who are yet to obtain Ph. D. degree are encouraged to pursue the same for their own academic progress and enrichment of their

	discipline in the interest of the students. And they are also encouraged to undertake major or minor research projects in their disciplines.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is automated with ILMS software 2.0. The newly admitted students are apprised of the significance of the use of reference books and to avail utmost of the borrowing facility. They are taken to the formal visit of the library as soon as their classes start and guided to use it for their knowledge enrichment. Students are taught with the help of ICT tools like You tube videos or PPTs. Three conventional classrooms were converted into ICT enabled classrooms. Physical Infrastructure is maintained well and augmented when required with the help of generous assistance from our visionary Management.
Human Resource Management	The visionary and foresighted Management of the institution lays adequate emphasis on the sensitive aspect of Human Resources as it is crucial for any organization to function well in the direction of its vision and mission only with the help of potential human resource. Hence our Management holds regular periodic meetings with the head of institution and remains apprised in this regard and makes suggestions for their betterment and for proper and dignified demeanor with one and all.
Admission of Students	Centralized online admission procedure has been implemented for the last few years by the affiliating University, i.e. Gujarat University, which is quite transparent and the students are allotted the college of their choice on the basis of the merit list. And after the completion of the online rounds the University allows the affiliated colleges to fill the vacant seats through offline mode.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The academic and administrative staff has been using since long the various platforms of advanced technology like email, social media and college website for various academic or administrative tasks like updating their admission status or for issuing T.C N.O.C

	Bonafide certificate and attempt certificate, for preparing their question papers of Internal test in soft copy and for preparing Internal test result.
Administration	The whole process of admission is online and transparent. The software used for the same is First Computer since 2001 A.D. Most of the administrative tasks like updating the admission status of the students or of issuing T.C N.O.C Bonafide certificate and attempt certificate and of preparing Internal test result are done through a computerized process which helps in speedy and smooth functioning of administration.
Finance and Accounts	Tally software is used for finance and accounts for the last ten years. Various accounts like that of the fees of U.G. and P.G of N.S.S of UDISHA, and of Saptadhara are maintained through this software.
Student Admission and Support	The affiliating University has made centralized admission process mandatory. But whenever the students approach either the administrative staff or the faculties regarding some query they are guided and helped in every possible proper manner to support them in their own institution.
Examination	All the internal test papers are prepared in soft copy and then the print out of the same is taken. The result is also prepared in the computerized manner with the help of the software named 'First Computer' which has been functional since 2001.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
2018	CCC Training Provided	CCC Training Provided	06/08/2018	16/08/2018	13	2
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
F.D.P.	1	25/06/2018	30/06/2018	6
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	2	5	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	0000

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Ours is a grant-in-aid Institution, run by the Akhil Anjana Kelavani Mandal, a Trust dedicated to the cause of girls' education. The salary of the Faculty members and of the Administrative Staff comes from the Government. However, there are many operational costs that the Management has to look into. So, both the internal and the external audits are conducted by the College each year. As of now, there haven't been any audit objections raised by the Chartered Accountants firm hired by the College. Each year, the audit is carried out at least once during the financial year. An institution can progress well if its financial position is sound. The Management gets the accounts audited by the auditor of the Management regularly every year. The necessary accounts related documents like bills and vouchers are provided by the college office. The accounts of the fees of the students and other income and expenditure are maintained particularly. The authorized representative of the Management checks all the bills and verifies the accounts. If any error is found by him he instructs the office to rectify it. The authorized Chartered Accountant of the institution audits the reports every year regularly. The staff of the C.A. is provided all the ledgers along with the file of the bills, bank pass books and receipts etc. for auditing. If any error is found by the C.A. he brings it to the notice of the concerned clerk to rectify the same. When the primary audit report is ready it is sent to the office. If it is found alright by the office the C.A. is intimated to prepare the final report which he prepares and then sends the final audit report which is filed in the record of the financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

0000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>05-08-2018 : A meeting with the parents to apprise them of faculties, academic work, rules and regulations, and about sports and other extracurricular activities. To apprise them of the security arrangement in the Institution.</p> <p>01/01/2019 : A meeting with the parents to apprise them regarding their imminent meeting with the NAAC PEER team during the later's visit as parents discussed the probable interaction they would have with the team told them to express their candid and actual responses about the institution. 12-03-2019 : Invited guardians to watch the annual cultural event of the institution.</p>
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6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- General Science Lab - Language Lab by Station-e - Auditorium Hall

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	ICT enabled Classrooms	16/07/2018	16/07/2018	22/09/2018	789
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Lecture on Women Empowerment by Zankhanaben Trivedi	24/07/2018	24/07/2018	256	3
Women's day celebration and expert's guidance on rights of women and laws for the protection of women's rights.	05/03/2018	08/03/2018	124	5
Celebration of World Suicide Prevention Day in collaboration with Suraxa Setu and Jivan Astha an initiative by Gujarat Police.	10/09/2018	10/09/2018	385	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
- Yes, we have been using solar system for last 4 years. We have been equipped with solar panel for hostel use and campus also. We have been using LED bulbs and sticks for saving electricity. - Institute had designed water conservation well for protecting monsoon water on the campus. - Approximate 40 percentage in hostel campus and 40 percentage of electricity conserved in college campus due to the alternative energy initiatives.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	1	1	16/08/2018	1	Sugam	Sugam	20

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Road and Life Saftey Drive	06/02/2018	06/02/2018	519
World Organ Donation Day Celebration	13/08/2018	13/08/2018	188
Teacher Day Celebration	05/09/2018	05/09/2018	233
Gurupurnima Diwas	27/07/2018	27/07/2018	177
Ganesh Chaturthi	20/09/2018	20/09/2018	161
World Yoga Day	21/06/2018	21/06/2018	243
International Womens Day	08/03/2018	08/03/2018	87

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- New saplings planted every year in every rainy season and complete care taken to preserve them.
- Two gardeners employed on adhoc basis to take care of the plants and garden on regular basis.
- Got installed the alternative energy system like solar system on the campus.
- Each classroom facilitated with a dustbin so that the students use it for throwing the litter.
- Augmented the use of LED lights for energy saving.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Our Management felicitates International gold medalist player with cash reward of 10000 Rupees Chaudhry Sheetal K. who won gold medal in Taekwondo in the international level tournament held in Dehradun on 29 30th September 2018. The NSS volunteers of our institution teach the children of slum areas of the city during 5 to 6 in the evening from Monday to Friday even those children who have not sought Admission in in any school or even those children who are dropouts. Our institution hosts Khel MahaKumbh- A mega sports event for the differently abled children from the city school as well as the children from the school of the surrounding villages. Charity Run for Unity organised by Special Olympics Gujarat on 31st January 2018. The event was graced as a chief guest by the renowned International Russian soccer player Mr Victor from Ahmedabad Defenders

team. In which Mr. Sanjay Thorat Was declared the runner of Gandhinagar. 156 Female students participated in 4.5 km run and mentally retarded players in the 1 km run. Umang Utsav competition organised by Gandhinagar district office 5th February 2018 our institution hosted the same. Our institution hosted the zonal level Kho Kho tournament of Khel Mahakumbh on 16th September 2018. Our institution hosted the zonal level volleyball tournament of Khel MahaKumbh on 28 September 2018. Organizing a three-day Sports Event for the Differently-abled, which includes the deaf dumb, physically handicapped and even the Divyanjana. The objective of the practice is to create a platform to assimilate the differently-abled children of society into the mainstream. We wish to send a strong message to society at large that in the march of the nation towards progress, the differently-abled should not be ignored. A nation succeeds and becomes powerful only when an all-inclusive progress and development is aimed at exclusive push to a few privileged of the society will never yield rich results, and the society will not remain together as a united force, as was visualized by Gandhiji. The last three decades have witnessed the nation progressing towards new horizons as globalization and liberalization were first introduced in India. The nation opened its gates to the world, and the exposure of the citizens optimized. Technology became the order of the day and billions of Indians came out from the shadows of ignorance. However, in this energized atmosphere, somewhere the not so able were left out and a country that wanted to run instead of taking baby steps, turned quite indifferent and insensitive to the plight of the differently-abled. Our College realized that education in the real sense is not just a degree on paper, but it is an effort to sensitize the youth towards the weaker sections of the society and strengthen them. The Government will do its bit, but as part of society, as an educational Institution, we thought that we have to come out and do something concrete for the betterment of society. The last three decades have witnessed the nation progressing towards new horizons as globalization and liberalization were first introduced in India. The nation opened its gates to the world, and the exposure of the citizens optimized. Technology became the order of the day and billions of Indians came out from the shadows of ignorance. However, in this energized atmosphere, somewhere the not so able were left out and a country that wanted to run instead of taking baby steps, turned quite indifferent and insensitive to the plight of the differently-abled. Our College realized that education in the real sense is not just a degree on paper, but it is an effort to sensitize the youth towards the weaker sections of the society and strengthen them. The Government will do its bit, but as part of society, as an educational Institution, we thought that we have to come out and do something concrete for the betterment of society. Each year, in the month of December or January, as the academic calendar permits, the College decides to hold the three day Sports Fest for the Differently-abled. For the same, a circular is sent out to all such organisations in the city which provide special education to the differently-abled. Word-by-mouth is also spread around. Over the years this event has become so successful that we have begun to receive queries from interested participants in the month of November. A detailed plan is chalked out and a three-day itinerary is prepared. Various sporting events like athletics, kho-kho, kabbaddi, cricket, long jump, high jump and others are arranged. The College playground is prepared well in advance. Flyers are sent to the organisations that provide education to the differently-abled much in advance registrations for every sporting event is done in advance. The students from the College enroll as volunteers, and help in noting entries, directing the students to the ground on the days of the event, helping them compete, keep the time, select the winners, note down their names, and help them on the podium and many other things. The Faculty members also participate enthusiastically in the organization of this Sports Event. The Volunteer students are provided badges by the College they arrive early in the morning at the Campus, and as per the duties allotted to them, they spread out and take

charge. There is a special team which is always ready with a first-aid kit some students are involved in measuring the events like long- jump, high-jump, shot put etc. The Director of Physical Education, is in over-all charge of the Event. He does all the planning along with the Principal and the committee in charge of this Event. The College invites all the members of the Governing Body to grace the Inaugural and the Closing Ceremony of the Games. The participation every year in the Games has been steadily on the rise. For the differently-abled children (up to the age limit of 22), this is a rare kind of opportunity, which is generally not to be had during the year. A large number of participants therefore register as soon as the dates of the Games are announced. The local press has also covered the event on a number of occasions. The increased number of students from the College who enlist as volunteers is also an evidence of how successful this practice has been. The volunteers have to display patience and warmth towards all the participants so that the Games are conducted in an amicable atmosphere. The guardians and teachers of the participants have also begun to attend the events to cheer their ward/student. From the very outset, the idea of organizing a Sports Event for the differently-abled did not go down very well with everyone. It was naturally thought to be deficient in terms of organizational value and interest shown in it by participants. Paucity of funds was of course the biggest barrier. But collectively the vision of the entire Teaching Staff of the College and that of the Principal persisted and the Games were organized. In the first year, there were undoubtedly lot of teething troubles. Low participation was also a factor. But this did not deter the College from organizing it the next year as well. Since then, it has become a yearly event. A sizable amount of man power is required as each year the number of participants has been increasing. The refreshments, clean drinking water, washroom facilities, parking and others all have to be considered and appropriate arrangements have to be made.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://pkcmacollege.com/Departments/bestpractices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

From the Central Government to the State Governments all over the country, the slogan that has captured the nation's imagination is 'Beti-bachao', and 'Beti-padhao'. As a College that provides education to the girls of the state, it is indeed looked upon as an opportunity to contribute to the nation's progress. The vision statement of the College from the very outset makes it clear that the effort is to provide education in such a way that it enables our students to become responsible and sensitive citizens of the nation. When the visionaries who set up this college, first thought of an educational Institution, they immediately of coming up with a College for girls only. Their effort was to, and has always been, to carry forward the vision of Gandhiji, that in the empowerment of women only lies the progress of the nation. Education is however, not achieved overnight. It is a long process. And it only spreads further if it is given to the others as well. Education is a constant exchange of knowledge, a give and take of information. It cannot be spread if an educator confines himself/herself in a closed ivory tower. At our college too we believe in the same ideology. For this reason, we have been very active in spreading awareness regarding girls' education. Not only within the college premises, but in the neighboring communities also, we keep on spreading the message about educating girls. For this, the College has an understanding with a few schools in the vicinity of the College. They invite students from our College to go to these schools regularly and teach a particular subject, mostly

either the languages or the social science subjects. The students of our college who go thus to teach at the schools, not only teach the given subject, but also informally encourage and inspire the students to obtain a degree of higher education. They explain the significance of higher education in today's world, both for gainful employment and for being able to differentiate between right and wrong. This practice has been going on since the last five years now. The students of our college in turn gain very useful insight and experience of teaching. They understand the problems of a teacher, and also of the taught. It gives them an insight in the way children have to be tackled, and of the ways teaching has to be made more interesting and attractive. The main purpose of the practice is definitely served, as the students of the schools get a first-hand sharing of experience and knowledge from a person involved in higher education.

Provide the weblink of the institution

http://pkcmacollege.com/agar_submission_doc

8.Future Plans of Actions for Next Academic Year

For the all over development of the students the college will sign more MOUs with various organizations which carry out the services of social upliftment and refined cultural activities. Moreover to enrich the students' co-curricular and extra-curricular knowledge it is decided to organize the lectures of Resource persons with expert knowledge from all walks of life like renowned academicians, famed litterateurs, journalists of repute so as to inspire the students with their struggle, success stories, their candid views about society and nation etc. With that in view it is decided to organize various resource persons' lectures. It is decided to organize a seminar on folk songs and folk literature to preserve folk literature which is equally important with the classical literature. In the DELL i.e. Digital English Language Laboratory and Home Science Labs various educational charts and photos will be displayed. Required equipments will be purchased for cooking classes and practical work. Standard national-International Journals will be subscribed and students will be encouraged to gain knowledge by using them fruitfully. To motivate the students to participate in various games the playground will be resurfaced and students will be motivated to participate in various sports competitions for their overall development. For the regular maintenance of the equipments and cleanliness of the campus annual maintenance system will be applied. According to the students' strength of the classrooms the sitting capacity will be checked and proper seating facility will be provided. As a planning for the year 2019-20 it has been decided to make the campus green and beautiful by sowing more plants and tree saplings which will serve both the purposes of giving a beautiful lush green look to the whole campus and save the environment from the adverse effects of global warming. To maintain the cleanliness of the campus new washrooms will be constructed. Keeping in view the concern of the fitness and health of the students it is decided that before the celebration of International Yoga Day on 21st June in 2019 as usual it would be in the best interest of the students to organize a four days training workshop on how to do Yoga in accordance with the time-tested standard ancient tradition of 'Patanjali Yogsutra' in collaboration with experts of this field and it is decided to invite the Yoga Gurus Mrs. Varsha Dave, Mrs. Meghal Trivedi from Lakulesh University and Mr. Jitubhai Panchal from Nisargopchar centre, Dantali so that they learn the significance of sound health and the importance of doing Yoga that too in a systematic method so as to enable them to put it into practice on a regular basis as an inevitable part of their daily routine to keep themselves fit not only physically but also mentally. And thus such healthy youth will contribute their level best in the progress of the nation as well as society and will work in the best interest of their fellow countrymen and prove to be good and ideal citizens.

